

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 11/17/13-11/18/13
Form ID TEA000245323
Approver Richard J Chivaro
Start Date/Time 11/17/13 / 1950
End Date/Time 11/18/13 / 2220
Trip Location LAXtoSACtoLAX/Torr
Purpose of Trip 11/17TraveltoSAC11/18SCObus,attend
Authorization #/ Trip # 11/17TraveltoSAC11/18SCObus,attend

REPORT TOTALS

Report Total 526.42 USD
Department Paid 417.58 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 108.84 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
11/17/13	Airfare - Commercial	208.79	Department Paid	United States (US)	1.00		208.79
11/17/13	Lodging	108.84	Cash	United States (US)	1.00		108.84
11/18/13	Airfare - Commercial	208.79	Department Paid	United States (US)	1.00		208.79

Expense Sub-Totals

Airfare - Commercial 417.58
 Lodging 108.84

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new

Did you obtain prior written approval to exceed the maximum allowed?

Yes

#46a DPA
required - Lodging